

Minutes of the Regular Board Meeting for the
Scotia Community Services District
Tuesday December 16th, 2025, at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:45 PM

Paul Newmaker, President— Absent

Delia Ansted, Director – Present

Nina Sellen, Director – Present

Susan Pryor Vice President- Present

Andrew Perkins -Present

Steve Coppini General Manager, Amber Sandum Board Clerk, Scott McLeran District Legal Counsel,
Public Members-

B. SETTING OF THE AGENDA

C. CONSENT CALENDAR

1. Approval of Previous Meeting Minutes – Regular Meeting November 18th, 2025
2. Approval of RCB Check Registers November 1-30, 2025
3. Approval of Umpqua Check Registers November 1-30, 2025
4. Approval of RCB Mastercard Statement – October Statement
5. Approval of Umpqua Visa Statement – November Statement

No public comment

Motion: To Approve Consent Calendar

Motion: Sellen **Second:** Ansted

Motion Vote: Ayes Ansted, Sellen, Pryor ,Perkins **Opposed:** None **Absent:** Newmaker **Abstain:** None

No Public Comment

Motion Carries

D. PUBLIC COMMENT & WRITTEN COMMUNICATION – No Public Comment or Written Communication

E. CLOSED SESSION-NONE

F. PUBLIC HEARING – None

G. BUSINESS

1. New Business –

a. Election of Board Officers per GC §61043(a) and Appointment of Signatory(s)
Legal Counsel advised that The Board can appoint a Board Member. President Newmaker is not present but expressed willingness to continue to serve if the Directors choose.

Motion: To Reelect Paul Newmaker to serve as President

Board Discussed

No Public Comment

Motion: Sellen **Second:** Pryor

Motion Votes: Ayes: Ansted, Perkins, Pryor, Sellen **Opposed:** None **Absent:** Newmaker **Abstain:** none

Motion Carries

Motion: To Reelect Susan Pryor to serve as Vice President

Board discussed

No Public Comment

Motion: Sellen **Second:** Ansted

Motion Carries

Motion: Appoint Signatory(s)

Discussion was made regarding appointment of Signatory(s) Board decided to keep the same signers Paul Newmaker and Susan Pryor.

No Public Comment

Motion: Sellen **Second:** Perkins

Motion Votes: Ansted, Perkins, Pryor, Sellen **Absent:** Newmaker **Opposed:** None

Abstain: None

Motion Carries

b. **Motion** Resolution 2025-3 A Resolution of the Scotia Community Services District Board of Directors To Accept and Approve the Independent Audit Report for July 1, 2024- June 30, 2025, by Anderson, Lucas, Somerville and Borges LLP.

Motion: Sellen **Second:** Pryor

Motion Vote: Ayes_Ansted, Perkins, Pryor, Sellen **Opposed:** None **Absent:** Newmaker **Abstain:** None

No Public Comment
Motion Carries

Motion: To Approve 2026 Board

No changes to the 2026 Board Calendar

No Public Comment

Motion: Pryor **Second:** Ansted

Motion Vote: **Ayes:** Ansted, Perkins, Pryor, Sellen **Opposed:** None **Absent:** Newmaker
Abstain: None

Motion Carries

2. Old Business – None

H. REPORTS –

1. President's Report: None

2. Board Director Reports: Director Sellen thanked Staff for putting up the Christmas lights

3. General Manager's Report:

Theater-Adam and Pedro will be back working in the Theater starting tomorrow. Hopefully in January there will be some updates.

Received the Back-Up River Pump Motor is on site.

Phase 4-Still waiting on paperwork to be finalized for Phase 4 will probably be more like February.

Looking to upgrade the cameras have a meeting tomorrow for a final quote. Been testing a camera at the Carpenter Shop for about a month. Our guess is that there will be costs up front but it will be worth it in the end. Our current Arlo cameras need to be replaced. The batteries don't last long and are outdated.

Museum: Director Sellen asked about the position for the Museum. We had some applicants. Will post again in the New Year. Will be updating the job description in more detail. Looking for a well-rounded Individual that will be able to work in The Museum, Office when needed and The Theater. It's a difficult position to fill.

4. Board Clerk's Report: Nothing to report

5. District Legal Counsel's Report: Nothing to report

6. Engineer's Report: None

I. BOARD TRAINING: None

J. ADJOURNMENT at 6:11 PM

Approved:

Paul Newmaker

Paul Newmaker, President

Board of Directors

Scotia Community Services District

Date

1/20/2020

Attest:

Amber Sanderson

Board Clerk

Scotia Community Services District

Date

1/20/2020